

PowerSchool Single Sign-On Instructions

Powerschool has introduced a new single sign-on for parents. This means that parents can have one login to access all of their children's grades and attendance in one place. Also, parents and guardians will no longer have to share logins as each parent or guardian can set up his or her own unique login and password.

From your internet browser (this process works better on a computer rather than from a phone or tablet), go to PowerSchool: <https://avoca.powerschool.com/public/home.html>.

It is also available from the Parents and Community page at <http://avoca37.org>

Helpful Links for Parents:



PowerSchool	Check your child's current grades
WebStore	Pay all of your school fees securely by credit card.
MealTime	Deposit money into your child's lunch account.
Online Registration	Register your child for school.

Your previous user name and password **will not work** in the top portion of the log-in.

PowerSchool

Sign In **Create Account**

Student and Parent Sign In

Select Language
English

Username

Password

[Having trouble signing in?](#)

Sign In

First you will need to create an account by clicking on the "Create Account" button (circled at right).

To create a parent/guardian account, you will need your student(s) *Access ID* and *Access Password*. These are the user name and password that you were previously using to access your student's account and/or grades. The user name is a 5 digit number and the password is a 5 character alphabetic string. If you do not have this information, please contact either school office and we can supply it to you.

You will need to enter the following information:

The screenshot shows the 'Create Parent Account' form in the PowerSchool system. It includes fields for First Name, Last Name, Email, Desired Username, Password, and Re-enter Password. Below these fields is a section titled 'Link Students to Account' which contains a table for adding students. The table has columns for Student Name, Access ID, Access Password, and Relationship. There are two rows in the table, each with a small number (1 and 2) in a box to the left of the Student Name field.

Name - Your first and last name
Email - Student notifications and correspondence related to your parent/guardian account will be sent to this email.
Desired Username - Your user name is your unique PowerSchool identity. PowerSchool doesn't accept usernames with a dot in them.
Password - Your password must be at least 6 characters long
Student Access Information - Information for a minimum of one student. This includes the *Access ID* and *Access Password* for each student, and your relationship to the student. Once you have created the account and added your child(ren), click Enter. You then will be directed back to a login screen where you will use our new login and password that you just created. (See below)

The screenshot shows the PowerSchool login screen. It features the PowerSchool logo at the top. Below the logo is a message: 'Congratulations! Your new Parent/Guardian Account has been created. Enter your Username and Password to start using your new account.' Underneath this message is a 'Login' section with two input fields: 'User Name' and 'Password'. Below the password field is a link that says 'Having trouble logging in?'. At the bottom left of the login section is a blue 'Submit' button.

After login in you will see the main screen. Across the top you will see a tab for your child(ren). On the left navigation bar there are links to several screens providing information about current class schedules, grades, attendance, email notification, and school bulletin.

Clicking on the Account Preferences tab in the left navigation bar brings you to an Account Preferences Profile screen. Here you can change your email, username, or password.

Selecting the Students tab from the Account Preferences screen takes you to a screen where you can add additional children to your account. Once again, you will need to know the original *Access ID* and *Access Password* for each student. Each school's office can provide that information to you. Avoca West's main office can be reached at 847-724-6800 and Marie Murphy's main office number is 847-251-3617.